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CONTRACTS / CLAIMS MANAGER

Bachelor's degree in civil engineering with atleast 15 years GCC experience, desired. Proven experience as a Contract Administrator with construction sector contract management and familiarity with Oatar local standards and terms of use are highly desirable. Strong negotiation and communication skills. Ability to work collaboratively in a team environment, excellent organisational and time management skills

PROCUREMENT MANAGER

Candidate should be B.Tech / BE (Civil / Mechanical) from a reputed university with minimum 10 years GCC experience. Strong negotiation and contract management skills. Excellent communication and interpersonal skills. Analytical thinking and problem solving abilities. Deep understanding of supply chain management, procurement processes, and market dynamics. Familiarity with legal and regulatory requirements related to procurement.

Please submit your updated resume to Email: dohaposition@gmail.com

URGENT HIRING

Automobile spare parts and lubricants distribution company is hiring Sales Executive & Sales Coordinator. 2-3 years experience required and with transferable work visa.

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Sales Executive
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Must have transferable visa and Qatar driving license with minimum two years experience in FF/FA Company (Freshers may also apply)
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Troubleshooting
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Pipe Fitter, Sales Engineer.
Nationality - Indian/Bangladesh.
Visa can be provided from Home country.
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Whatsapp: +974 70807185.

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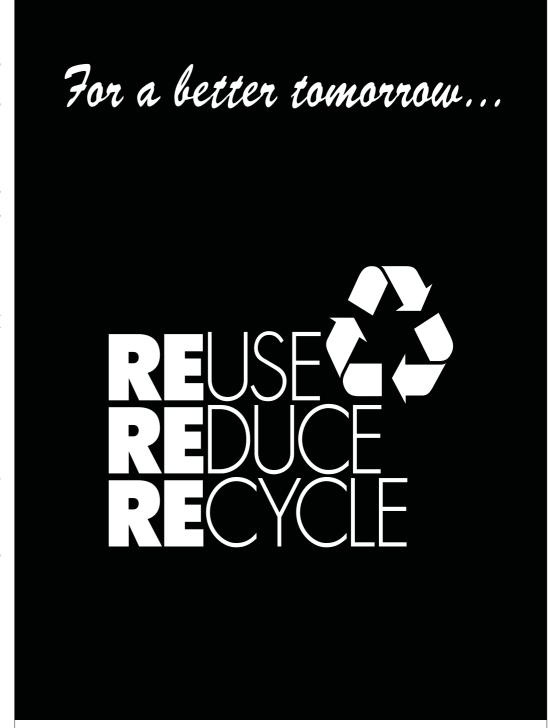
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- QUANTITY SURVEYOR with 9 years experience in Gulf. civil & mep pre & Post contract involving IPA, sub con Bill, preparing boq variations, other commercial related document. Valid Id and transferable NOC with join immediate. Contact: 77520332, email: snanthan908@gmail.com
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- HR & MARKETING PROFESSIONAL with an MBA in HR & Marketing, an MA in Clinical Psychology, and B.Com, offering 2+ years of experience as an HR Assistant. Additionally, I have part-time experience in marketing roles with Herbalife Nutrition, a learning application, and D'Edge Interiors. Seeking opportunities to leverage my diverse skill set in HR and Marketing. Contact: 70343998, email: muzammilrasheed00@gmail.com
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- PUBLIC RELATIONS OFFICER: PRO with 10 years of experience working with multi national companies. Very good knowledge in Qatar labour law and Document Clearance both Government and Non-Government bodies. Holding BA Degree in Arabic Language Excellent in Arabic, English and Hindi (read, write & speaking). Ready to join immediately. Call: 31218515, Email: ikramirsan@gmail.com
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- ACCOUNTANT CUM SALES / Admin co-ordinator: Indian female having bachelor degree in business having 6 years of experience in India and Qatar well knowledge in Accounts payable and receivable, financial statement under GAAP, Reconciliation, MIS Report, pettycash Register, tally ERP, MS office,LC ,good communication and leader ship skill Target oriented transferable visa with valid QID immediate joiner. Searching job in school, office, other sector. Contact mob: 31414830, email: sanasetr00@gmail.com
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- HR MANAGER / SUPERVISOR: MBA +11 yrs experience Good in all HR functions like recruitment, payroll, Policies, C&B management, ERP, ER, settlements, onboarding and offboarding, etc., QLL knowledge, Qatar DL holder + QID with NOC. Please contact: seekjob990@gmail.com / Mob: 50048755.
- SENIOR ACCOUNTANT / ACCOUNTANT. Srilankan male with BA(Hons) International Business & Finance Degree, Finalist of CIMA(UK) & ACCA(UK). More than 8 years worked experience (5years-Qatar) in preparation of FS, External Audit, AP, AR, Payroll, BRS, Budgeting & Financial Reports with analysis. Worked knowledge with Quick books, Fortune Express, Pioneer-plus, FOCUS & MsOffice. Can join immediately. QID with NOC. Contact: 50283285, Email: faslinwow@gmail.com
- ACCOUNTING, ADMIN & MAINTENANCE Officer. Indian female B. Com with 7 years experience, in properties&Facility Management co. in UAE & India. Expertise with ms office and tally. Ready to join with NOC Contact no: 55135473, email: reshanugraha72@gmail.
- ASSISTANT ACCOUNTANT / ACCOUNTANT, Indian male, B.COM Graduate and 1 year of experience in accounts and finance. Well versed with reconciliation, invoicing, accounts payables and receivables, sales reports and financial reports etc.. Well versed with Quick books, Excel, Tally etc .. Transferable visa with NOC. Ready to join immediately. Contact no :71626384 Email: shanavassinu4@gmail.com
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- SR. ACCOUNTANT: INDIAN MALE having MBA finance holder looking for job. Having 10 years of experience in the same field handling finalisation of accounts,AR,AP, BS report, MIS reports,etc. Holding valid Qatar DL with valid ID. Ready to join immediately. Contact: 52074708, email: rishadpanathur@gmail.com
- HOUSEKEEPING OR BUILDING Supervisor / Office assistant, Digital printing operator with 10+ years of total experience and 2 years of Qatar experience. Looking for any job opportunities openly with free lance visa and transferable NOC. Contact: 33972958, email: rafiullahsr1990@gmail.com
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- ACCOUNTANT / ADMINISTRATIVE / Equity Trader, (Female Filipino). With over 15 years of experience. Proficient in Microsoft office, Knowledge in Accounting, Stock Market Trading, MS Office, Bookkeeping, cash flow, payroll, preparing checks and vouchering, Invoicing. Accounts payables and receivables. Seeking new roles in accounts/administration any office works. Have knowledge in travel arrangement. Ready to join immediately with NOC. Contact: 71607684, email: xianranis@gmail.com
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- **LAND SURVEYOR:** With 3 years experience, having HND & ND in surveying and Geo informatics, having adequate experience of levelling instruments, Total station, laser scanner and GPS, ready to join immediately with transferable visa and NOC. Contact: 71201843, email: adeniyiy68@gmail.com
- HSE OFFICER. Having over 5 years experience in occupational health and safety practice in my home country and 3yrs experience here in Qatar in Construction Projects. I have degree certificate in NEBOSH (in progress), IOSH,OSHA,First Aid,HND&OND in Business Administration. Available to join immediately with transferable visa and NOC. Contact: 31491798, 39984377, email: just2simplicity28@gmail.com
- INDIAN FEMALE, Double Masters's MBA & MCA, having 16 years of experience in Teaching in School & College, looking for a Teacher job of Hindi/ Maths/ Computer T& Admin assistant job at school & offices. QID family Visa available. Email: gunjanagnihotri123@gmail.com / mob: 30736224, 77108977.
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- FINANCE MANAGER with over 16 years of successful work experience in Group Finance across various industries & sector in Qatar. MBA Professional with work experience in Engineering, Contracting & Trading, Real Estate & FnB Division. Have valid NOC & Qatar Driving License. Contact me at email: surabiabi@hotmail.com / Mobile: 66216411.
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- PLUMBING SUPERVISOR with 20 years Qatar experience in plumbing Drainage, pumping Station, underground utilities,Fire Fitting,child water system high rise commercial building, landscape irrigation piping. Available with transferable visa NOC. Contact: 70146341, Email: irfanibrahim3891@gmail.com
- MCA (MASTERS IN COMPUTER APPLICATION) having 3+ years of experience holding Qatar Transferable visa. Good knowledge in System Analyst, ASP.net Full stack Developer, IT customer support, Data management skills, Admin, IT back end operations, Presentation skills, Document controller. Looking for a suitable position and can join immediately. Contact: 66943378, Whatsapp+919778095114, email: aryabhargavan530@gmail.com
- ACCOUNTANT / ASSISTANT ACCOUNTANT, Sri Lankan male with BBA Degree in finance having 4 years of work experience in all accounting related duties independently up to finalization (AP,AR, Bookkeeping, Payroll, GL, Banking, etc...). Ability to adopt to any ERP system looking for suitable position, QID with NOC. Mobile: 71310284, Email: shakirm125@gmail.com
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- ESTIMATION ENGINEER (MECHANICAL): UPDA/ MMUP Registered, Graduated mechanical Engineer with over 10yrs of industry expertise in MEP and building services across diverse sectors including residential and commercial buildings, infrastructure, oil and gas projects etc. Seeking for a challenging opportunity in estimation, procurement and cost control. Currently available with transferable visa and NOC. Contact: 77304620, email: suhail4kl@gmail.com

- ACCOUNTANT and Administration Officer, Indian Male, B.Com, 2 years in Qatar and Above 5 years in India experience in Accounting. Includes AR,AP, General Ledger, Invoicing,Petty Cash, Bank Reconciliation,WPS/Payroll,Purchase Postings,HR activities etc. And also experts in Tally Prime, SAP, MS Office and Email Applications. Immediately available with Valid QID and NOC. Having Qatar Driving Licence. Contact: 70822496. Email: abdulshukur.ptm@gmail.com
- ASSISTANT SALES MANAGER: I have 26 extensive experience in sales and marketing, specializing in building materials, paints, wood products, plywood, carpentry supplies,power tools and other related products,My expertise in these areas allows me to effectively drive business growth and optimize product sales. I hold a transferable visa and am available for new opportunities. Please contact me at 30081498 / sulfisha2000@gmail.com
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- ADMINISTRATIVE ASSISTANT Sri Lankan male has BBM degree and has 4 years experiences in admin related work. Looking for a suitable opportunities. QID/NOC available. Ready to join immediately. Contact: 71924463, Email: abrees123@gmail.com
- INTERIOR FITOUT WORKS: 5+years working experience for Interior fitout site supervisor, Quantity surveyor & 2D draftsman. Email ID: ddsquare1224@gmail.com / Contact number: +974 30221946.
- SENIOR ACCOUNTANT with 9 years of experience in Accounts & Audit. Proficient knowledge in all accounting aspects including Finalisation, AP,AR,GL, Budget, Variance Analysis, Forecasting, Cashflow Management, Cost Control, Audit, WPS, and ICV. Proficiency in ERP including Oodo, Peachtree, Tally, & Expert in MS Excel. Basic in Oracle. Education: Chartered Accountancy (inter), Bachelor Degree in Finance. Having NOC and Qatar Driving Licence. Contact: 66714313, email: mhdriyaz007@gmail.com
- QUANTITY SURVEYOR. More than 18 years of combined working experience as QS and Senior QS on large-scale building and Infrastructure projects on a Contractor side. Graduate of BS Civil Engineering. Proficient in Microsoft Office applications, CAD and Etc. NOC available. Email: arthurnueva@yahoo.com / Contact: 66303115.
- PROCUREMENT OFFICER, FMCG with 4 + years of Exp. in the field. Have valid driving License and QID with NOC. Good knowledge of the International / local market. Also, have experience in international shipping and customs clearance. Contact: 50692255, email: febinphilip8@gmail.com
- **LIGHT DRIVER** With 10 years driving experience in Qatar with a valid light drivers license looking for a suitable job. Can join immediately with NOC. Contact: 33740470, email: sohelrana89001@gmail.com
- FEMALE GRAPHIC DESIGNER cum Office Administrator having 7 years of experience in Graphic design. including 1.5 years in qatar. Specialised in photoshop. Illustrator and knowledge in Premier and canva. Branding. Logos Social media posters. Brochures and all types of print file. Also having experience as Office Administrator. Ready to join with immediately with valid QID. Call +974 71055182, Email: raslarafeek44@gmail.com



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